















# CHILD JOB DUTIES

Some may question the nature and scope of the child's job duties. The child's potential job duties are as varied as the business for which they work. The important criteria is to establish which duties are appropriate to the child's age, experience, and abilities, and which duties are helpful to the business. The following is a list of potential duties. It is by no means exhaustive, but should serve to stimulate you in determining duties appropriate for your child.

Duties for All Children:	Duties for Older/Educated Children:
 <p>Model for website. Develop marketing materials and brochures, etc.</p>	 <p>Repair business or rental property.</p>
 <p>Assist with marketing, including social media marketing (blog, Twitter, Facebook, and/or Instagram), website design (including monitoring search engine optimization and comparing against competitors' websites), provide email blasts to patients on new developments, assist in production of patient testimonials, etc.</p>	 <p>Serve on the corporate board of directors (if incorporated) and/or retirement plan investment committee (not applicable for young children).</p>
 <p>Clean up office, do office building maintenance and yardwork. Wash uniforms and towels.</p>	 <p>Collect rents or other business income.</p>
 <p>Assist with office work, pick up business mail, etc.</p>	 <p>Provide accounting and/or tax assistance. Prepare spreadsheets, review invoices and bank statements, etc.</p>
 <p>Provide business telephone answering service.</p>	 <p>Develop/review and monitor business plan for practice if in Business School/MBA.</p>
 <p>Serve during, and clean up before after, bona fide business entertainment or party at your business/home.</p>	 <p>Assist with lab work and other clinical duties. Perform dental-related research if in dental school/residency program.</p>
 <p>Send out birthday cards, appointment reminders, and newsletters to patients.</p>	 <p>Prepare corporate minutes, real estate and equipment leases if in law school. Review managed care contracts and insurance policies.</p>